

Berkeley Guard Group LLP
The Old Carriage House, Englefield Road
Theale, RG7 5DZ
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ALARM RECEIVING CENTRE KEYHOLDING LIST

Subscriber name -

Reset Method:

Address -

Site telephone number -

CUSTOMER CODE WORD -

(For use in aborting false alarms and obtaining system re-sets THIS MUST be known to all your key-holders)

KEY-HOLDER DETAILS:

(PLEASE RETURN THIS LIST TO OUR THEALE OFFICE AS SOON AS POSSIBLE)

1. Name Telephone
Address

2. Name Telephone
Address

3. Name Telephone
Address

You may wish to consider the use of "THE KEYHOLDING COMPANY" who can provide this service 24 hours a day, 7 days a week. Details can be found at www.keyholding.com or calling 0800 064 4357. Please mention Berkeley Guard Group LLP when contacting the The Keyholding Company.

ALARM RECEIVING CENTRE AND POLICE REQUIREMENTS:

- i. There shall at least 2 key-holders (except where a 24-hr key-holding company is used), each with their own telephone who are able to attend the premises in the event of an alarm activation within 20 minutes.*
- ii. To notify the local police and the alarm company of any changes in key-holders within 48 hours of such changes, in order that we may so inform the alarm receiving centre.*
- iii Data Protection Act 1984. You are advised that limited data supplied by us to the Chief Constable in respect of your alarm system may be held on Police computers.*

I have read the above notes and understand that failure to comply with these Police regulations may result in their non-attendance in the event of an alarm activation. I understand that signals from my alarm system will not be passed to key-holders or Police until I have returned this form duly signed.

Client.....

Date.....